



# NATIONAL MUSEUM INSTITUTE

OF HISTORY OF ART, CONSERVATION AND MUSEOLOGY  
(Deemed to be University), Ministry of Culture, Government of India  
A-19, Institutional Area, Sector-62, Noida - 201309  
Gautam Budh Nagar, UP, Ph. No.: 0120-2975619, 2975620

No.F.: 6(23)/2021-NMI/

Date: 02.07.2021

## TENDER NOTICE

Sealed tenders are invited for supply of packaged drinking water of Aquafina /Kinley/Bisleri brands only on annual basis in the O/O National Museum Institute of History of Art, Conservation and Museology, A-19, Institutional Area, Sector-62, Noida– 201309 Gautam Budh Nagar, UP. The approx. monthly quantity for supply of 20 litre jars will be around 100 jars per month.

2. Interested parties may submit their quotation for supply of 20 litre sealed jars of Aquafina/ Kinley/Bisleri brand packaged drinking water in a sealed cover super scribed "Quotation for supply of packaged drinking water" to Registrar in the office of National Museum Institute of History of Art, Conservation and Museology, A-19, Institutional Area, Sector-62, Noida–201309 Gautam Budh Nagar, UP. latest by 1700 hours on 12.07.2021. All the quotations so received will be opened on 13 July, 2021 at 1530 hours in Conference Hall, National Museum Institute of History of Art, Conservation and Museology, A-19, Institutional Area, Sector-62, Noida– 201309 Gautam Budh Nagar, UP. in the presence of participating bidders, who may like to remain present.

### **3. Terms & conditions**

- (I) Sealed tenders must be submitted in an envelope super scribing "Quotation for supply of packaged drinking water" addressed to Registrar in the office of National Museum Institute of History of Art, Conservation and Museology, A-19, Institutional Area, Sector-62, Noida–201309 Gautam Budh Nagar, UP., in the Tender Box kept in the office of Superintendent latest by 15:00 hours on 12.07.2021 positively. Request for extension of submission of date of tenders will not be considered.
- (II) Rates should be quoted for 20 Itr. Jar indicating the brand as per the enclosed Performa. Any change in the proforma shall lead to cancellation of the tender.
- (III) Unsealed quotations shall not be considered for evaluation. There should be no erasing and / or overwriting. The quotations with erasing and/ or overwriting shall be summarily rejected.
- (IV) Late/ delayed tenders due to any reason, whatsoever, will not be accepted/considered, at all, under any circumstances.
- (V) The rates should be mentioned in figures as well as in words exclusive of taxes and levies. The taxes and other levies, if any, should be indicated separately. In case nothing is mentioned, it will be assumed that taxes/ other levies are included in the rates quoted.

- (VI) Request for revision of rate shall not be entertained under any circumstances during the period of contract.
- (VII) The vendor shall be solely responsible for quality of the packaged drinking water supplied by him. Any complaint of supply of inferior/substandard quality of drinking water shall be examined/investigated and if the complaint is found to be true, the NMI reserves right to impose penalty, as deemed fit by the competent authority or terminate the contract. The firm shall ensure regular quality check of water through a reputed Laboratory and submit a report to Administration every month along with the bills.
- (VIII) The lowest bidder (L1) shall be decided on the basis of the lowest rates quoted for any of the brand i.e. Aquafina/Kinley/Bisleri for 20 litre jars for 100 jars/bottle per month.
- (IX) The successful bidder shall also provide drinking water after shifting of the NMI, if any in future. The number of Jars may increase or decrease depending upon the actual requirement.

**Fall Clause:** The rates charged under the rate contract should in no event exceed the lowest rates of identical description supplied to any other organization during the period of the contract. If so, the successful contractor should pass the benefits to NMI also.

**Validity of the contract:** In normal circumstances, the period of the contract shall be for a period of one year. However, the contract may be extended for a further period of one year on mutual consent on same rate and terms and conditions.

The contract between the NMI and the contractor can be cancelled by the Vendors by giving prior notice of at least 45 days. The NMI reserves the right to terminate the contract at any time or stage during the period of contract, by giving Seven days notice in writing without assigning any reason and without incurring any financial liability whatsoever to the NMI.

**Payments:**

- (a) The monthly bills in duplicate, prepared on the basis of rates will be submitted to NMI, for effecting payment together with the acknowledgement of the supply made. No advance payment shall be made for the services.
- (b) The payment shall be released on monthly basis through RTGS/ECS and income tax and other taxes, if any, shall be deducted against the bills submitted.

**9. Contact Person:** In case the bidder desire to have any clarification regarding the terms and conditions of the bid document or any interpretation thereof, they are advised to contact Superintendent, on telephone No. 0120-2975620 between 10.00hours to 1600 hours on all working days.

(Dr Praduman K. Sharma)  
Registrar

*Supply of packaged drinking water of Aquafina/ Kinley/ Bisleri brand on annual basis to Registrar, National Museum Institute of History of Art, Conservation and Museology, A-19, Institutional Area, Sector-62, Noida – 201309 Gautam Budh Nagar, UP.*

**PROFORMA FOR SUBMISSION OF BIDS**

1. Name of the firm/agency: .....
2. Office address with telephone number(s): .....
3. Contact person's name and mobile number: .....
4. Authorised dealership/distributorship; if any: .....
5. Brand of bottled purified drinking water offered: .....  
(Aquafina/Kinley/Bisleri)
6. Rate of each jar/bottle of 20 litre and brand:

<b>Sr. No.</b>	<b>Name of Brand</b>	<b>Rate in (Rs.)</b>	<b>Taxes (if any)</b>	<b>Total rate</b>
1				
2				
3				

Note: The lowest bidder (L1) shall be decided on the basis of the lowest rates quoted for any of the brand i.e. Aquafina/Kinley/Bisleri for 20 litre jar/bottle.

Signature of the bidder

Date: .....

Place: .....